

## **11. SDI Instructor Trainer**

### **11.1 Introduction**

The Instructor Trainer Workshop (ITW) trains candidates as full evaluators to conduct the SDI Instructor Evaluation Course (IEC) independently. A corresponding, current instructor-level rating must be held for all IT levels, along with minimum student certifications as detailed in this outline.

### **11.2 Qualifications of Graduates**

Upon successful completion of this course, graduates may:

1. Conduct the SDI Instructor Evaluation Course (IEC) independently.
2. Teach and evaluate instructor-level courses for all approved levels.
3. Staff Instructor Trainer Workshops.
4. Conduct administrative crossover programs and crossover evaluations for SDI Professionals.
5. Conduct the SDI Course Director program (when prerequisites are met).

### **11.3 Who May Teach**

1. This workshop may only be taught by Instructor Trainer Evaluators authorized by SDI Headquarters Training Department.

### **11.4 Student to Instructor Ratio**

The Candidate to ITE ratio is unlimited so long as adequate facilities, supplies, and time are provided to ensure comprehensive and complete training of subject matter.

### **11.5 Student Prerequisites**

1. Minimum age 20.
2. Provide proof of 300 logged dives.
3. Be an active SDI OWSDI, or Equivalent, for a minimum of 2 years with no verified quality assurance complaints within the past 12 months.
4. Be an active First Response Training International Adult and Child Emergency Care instructor.

5. Have issued a minimum of 200 SDI (or equivalent) certifications at various levels. Suggested levels as defined below:
6. 150 Open Water Scuba Diver.
7. 20 Rescue Diver.
8. 25 Specialty Diver.
9. 5 Divemaster or Assistant Instructor.
10. Candidate must show verification of using SDI/TDI/ERDI standards and materials to conduct or assist at least 5 full SDI/TDI/ERDI courses.
11. Provide proof of current CPR, first aid, and oxygen provider, where local law permits.
12. Have a current medical examination for scuba diving signed by a licensed physician.

## **11.6 Course Structure and Duration**

### **Course Structure:**

1. Instructor Trainers may structure courses according to the number of candidates participating.
2. The Instructor Trainer program may be taught in conjunction with the Course Director course by SDI Headquarters appointed staff.

### **Duration:**

1. The Instructor Trainer candidate must complete 100 hours under the direction and supervision of an SDI Headquarters approved ITE.

## **11.7 Administrative Requirements**

### **Administrative Tasks:**

1. Collect the course fees from all the students.
2. Ensure that the students have the required equipment.
3. Communicate the schedule to the students.
4. Have the students complete the:
  - a. *SDI Liability Release and Express Assumption of Risk Form*
  - b. *SDI Medical Statement Form* signed by a licensed physician.

### **Upon completion of the program, the Instructor Trainer Evaluator must:**

1. Issue the appropriate SDI certification by submitting the following to SDI Headquarters:

- a. Instructor Trainer Workshop/Course Director Program Evaluation Checklist & Registration Form.
- b. Instructor Trainer & Course Director Pre-Course Exams
- c. Instructor Trainer Final Exam
- d. Three (3) academic presentation evaluations by candidate
- e. Two (2) confined water presentation evaluations by candidate
- f. Two (2) open water presentation evaluations by candidate

### ***11.8 Training Material***

**In addition to all items listed in the Training Material section of the SDI Course Director Course standard, the following materials are required:**

**Required materials for the IT candidate:**

1. SDI Training Materials as needed.

**For the Instructor Trainer Evaluator:**

1. Instructor Trainer Evaluator Instructor Guide.
2. SDI Training Materials as needed.
3. ITW Written Examination.

### ***11.9 Required Subject Areas***

**In addition to a review of all required subject areas for the Course Director course, the following subjects must be covered during the Instructor Trainer program:**

1. IEC – Evaluation Process.
2. Teaching SDI Course Director Courses.
3. TDI Instructor Training.
4. ERDI Instructor Training.
5. First Response Instructor Training
6. PFI Instructor Training
7. Conducting Crossovers/Member Updates.

### ***11.10 Required Skill Performance and Graduation Requirements***

**Candidates are required to successfully complete the following, using SDI Training Material where applicable:**

1. Evaluate a minimum of 3 classroom presentations.
2. Successfully pass the ITW written examination with a minimum score of 80 percent, with 100 percent remediation by the conducting staff.
3. Show verification of staffing 1 complete SDI IDC.

**Note:** In addition to the above items, all IT candidates must complete all items listed in the Course Director Required Skill Performance and Graduation Requirements section.

### ***11.11 Policies for All Instructor Trainers***

1. Instructor Trainers must be registered with SDI World Headquarters and respective SDI Regional Office for their country of residence.
2. Upon completion of the Instructor Trainer program, Instructor Trainers may upgrade to other IT levels without attending another Instructor Trainer program provided they have remained actively teaching instructor courses.
3. Some SDI courses require a minimum number of student certifications at that level before instructors may obtain IT status for that course. They are as follows:

<u>SDI Level</u>	<u>Students</u>
Scubility	10
Solo	10
VIP	10